

Member Meeting Minutes
October 17th, 2011 // 6pm to 8pm
Location: Co-op, 1500 Burns St
Facilitator: Ben

Members present: Jess Glebke (co-chair), Ben Weiss (co-chair), Jack Rowan (Treasurer), Kate Meinig Smith (Secretary), Stacy Krahn (member), Pat Little (member), Anne Little (member)

Not Present: Kate Keller (coordinator), Val Coulter (coordinator), Emily Lincoln (director), Terri Roberts (director).

Welcome, Introductions

Additions to the Agenda (5 min)

- Kate Keller (in absentia): Occupy Missoula Protest. Should the Co-op officially endorse the movement? There is discussion about whether or not this cause is directly related to our cause as it is not specifically food related. Without Kate present we are withholding conversation on this topic. Previous discussions among the board have tended toward not engaging in political issues of this nature.
- Anne Little: October 29 bake sale – this will actually happen on 10/31 (Halloween) and be a given away as opposed to sold– our first Monday opening.
- Jack Rowan: There's a new tenant in the building. The company, a franchise, is a home accessory company. Both tenants are on single year leases.
- Anne Little: MUD would like to have some cooking classes here for inexpensive cooking ideas. Future details on collaboration will need to be worked out. MUD could apply for sponsorship. Anne will follow up with the Marketing Committee and Jess.

Announcements (5 min):

- Anne Little: doing exploration about memberships of families within a 6 block radius, high school and college students. This would be a move to expand our membership beyond our comfort zone.

Open Floor For Members (15 min):

- No new business.

BOD Discussion Items (55 min)

- Membership Desk update:
 - The desk is up and running. We cannot staff the desk until we have Monday shifts filled.
- Annual All Member Meeting—need action items
 - Currently have 11 donations for silent auction. Kate and Jess are working on Big Sky and Ten Spoon winery beverage donations. There are also plans for a member-to-member raffle.
 - Kate MS and Jess will work on the survey.
 - Need to develop an agenda and try to keep the meeting to 45 minutes. Jason Weiner will moderate.
 - Need to secure chairs. Jack will talk to Head Start about chairs and the PA system.
- Board member recruitment
 - Ben Weiss: “they” say every board must have a banker and lawyer to be successful. Who do we know? **PLEASE CONTACT THE BOARD IF YOU'D LIKE TO BE CONSIDERED!!**
- Sales update—improvements?:
 - There have recently been two record setting weekend days!!
 - Ben Weiss: Could we have a special Thanksgiving market to sell to people in the neighborhood and encourage shopping at the Co-op. To turkey, or not to turkey – would we sell birds and if

so, how? Would this be open to non-members?

- Executive committee will discuss if and how to forgive work debt at this time.
- Alcohol sales permit update:
 - In Terri's absence this item was not addressed. The application is still pending.

BOD Action Items (15 min)

- Meeting Minutes Approval:
 - Anne: noted several typos to be addressed. There is not a quorum, so minutes cannot be approved.
- Open Mondays implementation—Halloween?
 - Need members to fill shifts on Mondays.

Reports

- Coordinator (5 min) // Kate K. (via email sent before the meeting)
 - Committee leadership issues (market/outreach/landscaping/maintenance)
 - Losing around \$100/week in product (what specifically and what percent of our stock is this? Where is this money going? If it's to the POV do we need to keep a log of this?)
 - Need to flier the neighborhood for the Monday/Halloween outreach.
 - Stockers and cashiers have been added to Google groups
 - Communication for special requests by the product committee is difficult and needs to be worked out.
 - We will need to complete a full store inventory and need to upgrade our software for the POS. Kate proposes a \$25-\$100/monthly software budget. This is to be discussed further.
- Membership (5 min) // Kate K. (via email sent before the meeting)
 - Jonathan of the Design Team will be working on a member card template in order for us to create cards for people to carry with them; important for membership number and POS.
 - Working on membership desk, materials and training
 - Monday calendar is still empty. How we fill these shifts is not yet clear. Should we consider sending a letter to the entire membership? How do we get peoples' attention?
 - Membership database is still in process and will not be completed by January. Val has a database of member hours and there is a computer for the member services desk.
 - What to do about members who owe 2-3 shifts and by our policy should not be allowed to shop? Currently there are 10 members that fit this category. Some are in the process of filling those shifts; these people are signed up for permanent shifts. Val has been having them sign up for additional shifts between their regular shifts or come in on Sundays for any amount of time on Sundays to do inventory. **Props to Val for her creative solutions!!** We may need extra shifts filled during the holidays that could be available to these members. Stacy may meet with Val to donate some of his OT hours.
 - Need member to update POS weekly, add vendors, membership desk, and more stockers.
- Executive (10 min) // Ben
 - Waiting for Val to give feedback post conversation with Ben and Jess and a conversation with Kate will follow.
- Facilities (5 min) // Jack
 - Planting party Wednesday October 26, 3pm to Dusk. The two beds by the dock will not be filled until spring, but in the next few weeks all the front planters will be filled! This is a good chance for members to make up hours if need be.
 - Fund-raising will continue to happen for a bit longer and will eventually shut down for the winter.
 - Last harvest from the vegetable beds will happen soon and be donated to the POV.
 - Burns Street Bistro has decided not to expand a commercial kitchen at this time. Long-term plans are undecided.
 - Jack or Terri will need to follow up with Bobbe? About using the Commissary kitchen on

Mondays. Previous discussion suggests we give Bobbe 30 days to vacate from the time she is notified.

**Next Member Meeting: Annual All Member Meeting
November 10th, 2011 6 pm**