

## Member Meeting Notes

Monday, February 15th, 2010

Meeting 6:30-8:30

Location: Montana Natural History Center, 120 Hickory St.

Facilitator: Jessica G.

### 1. Announcements

- a. International Food Festival participants are welcome to order from MCFC with usual bulk mark-up. This offer is open. If you know anyone participating please let them know.
- b. Collection jar for toddler shopping cart is at the store
- c. later hours survey update – Seth

72 people filled out survey – most would like to shop/work between 7 – 9 pm. Prior to 5 pm Monday – Thursday – has the worst popularity. After 5 pm very popular for working shifts and shopping. Seth will work on finding people to fill the Wed evening shift from 7-9 for A-D shifts. Once these shifts are full we can propose a trial run having the co-op open Wednesday evenings till 9pm.

d. MCFC is on Facebook – use it, invite people you know to use it, call for photos! We are calling out for photos! If you have any beautiful produce/co-op photos send them our way or post them on Facebook. We currently have 350 fans. Seth offered to post updates to facebook members reminding them about member meetings.

- e. Ari LeVaux gave co-op a shout out in this weeks Independent.

### 2. Financials

- a. monthly report
- b. Carrot graph – update

\$8,000 dollars short of our break even goal last month. We want to be taking in \$25,000 - \$26,000 per month. January we took in \$18,000 in sales. We've been operating in the red since we opened except for one month and that was a fluke due to bills being paid.

### 3. General Coordinator Report –

Marketing/Business committee report – newsletter that co-op used to have needs to start happening again.

- product information in newsletter may actually boost sales
- call out to members who like to write or may be interested in getting involved in co-op newsletter

### 4. Open floor for members to present issues (15 mins)

Question about leave of absence – if you know you'll be gone, then you take a leave of absence. You are not able to shop during your leave, but upon returning you'd be able to start work without making up lost time.

### 5. Building update from Jack

Co-op remodel committee update -

We have an electrician, expert on living roofs, a builder, a person who works at bids on

Major Facility Siting Act are all on the committee. Everyone, including Jack, sat down with two architects to decide on how the remodel of the co-op will go.

- how to deal with plumbing for remodel portion as well as community kitchen
- co-op is planning on taking on a larger portion of the upper deck of current building.

1. -Co-op needs a new roof-

This means that the co-op has to move while the roof is being worked on and then the co-op can move back.

2. Relocation location

possibly into the lower bays. Needs to be decided by NMCDC as well as architects.

3. After relocation:

When the co-op can move back to the current location – the retail space will be tripled. Plan to have produce in the middle of the store, right as you come in. Reuse same equipment that we have now, design will be to allow for future expansion of glass fronted freezers, for example, when we can.

4. Address cinderblock walls –

potentially unstable. Need to redo entire east wall due to prior damage.

5. Clear story update

Need to make sure that the clear story (glass window section of building) is fully functional to maintain natural light.

6. Electrical is inadequate

put transformer in ground, bury line and connect on eastern side of building. Possibly have one box where we'd be able to track individual usage. NW Energy might be able to pay to upgrade transmission. Still waiting to hear update from NWE

7. Heating and Ventilation

tricky due to lost of vertical space. One architect suggested a forced-air furnace with ceiling fans. Ground source heat pump green idea but this type of radiant heat would be impractical for large co-op building.

6. Co-op relocation timeline – project go out to bid

Bid will be awarded and work would start 1<sup>st</sup>-2<sup>nd</sup> week of May – November. Work on southern part of building first. Then in July? The co-op would move for several weeks.

Kitchen café update from Max – committee currently looking for second appropriations. The current appropriations will only allow for the retrofit of building and not for kitchen equipment.

Kitchen would be a feeder kitchen, experimenting with ideas, opportunity to get started, students from COT not designed to be a large production station

Next Business Meeting: Monday, March 1<sup>st</sup>, 2010 6:30 pm, 632 Cleveland St. (Jessie's House)

**Next Member Meeting:** Monday, March 15th, 2010 6:00 pm **Location:** ZACC, 235 N. 1st St. West, Missoula, MT 59802

Map:<http://www.mapquest.com/maps?city=Missoula&state=MT&address=235+N+1st+St+W&zipcode=59802-3661&country=US&latitude=46.877012&longitude=-113.993128&geocode=ADDRESS>