

Member Meeting Minutes

Monday, April 19th, 2010

Meeting 6:00-8:00

Location: ZACC, 235 North 1st Street West, near new Kettlehouse

Facilitator: Terri Roberts/ Jack Rowan

In attendance: Jack Rowan, Terri Roberts, Kate Keller, Jonas Ehudin, Leslie Guerri, Jessie Sherburne, Jessica Glebke

Members in attendance: 3

I. Welcome and Announcements (10 min)

- a. Kate K. stated Northside/Westside block party - May 1st 12 -4pm. Events at Moon Randolph Homestead, ZACC and Kettlehouse
- b, Terri R. stated MCFC had a table at the sustainability fair and no one showed up. Signed up for Local Fest May 15th. Need people to be there.
- c. Meeting minutes:
 1. Keegan Flaherty sent legal minute template to use while taking MCFC meeting minutes
 2. Will start to approve minutes at May meeting.
 3. April minutes will be available on ning for revisions. Hard copies will be available at May meeting for approval

II. Open floor for members to present issues (15 mins)

- a. None presented

III. Financials (10 min)

- a. monthly report – Terri R.
 1. Sales are up. No current financials available.
- b. Member ideas – Ben Weiss
 1. Suggest MCFC partner with Grower's co-op
 - a. maybe a job for Outreach committee?
 - b. Ian Trusket made event calendar for MCFC to follow

IV. Coordinator Report – (15 min)

- number of new members
 1. didn't have time to cover this
- shift coverage report
 1. didn't have time to cover this

V. MCFC BOD report from Strategic Planning meeting on April 8th

- a. Minutes will be reported within a month.

VI. POS Update

- a. Tech committee ready to start looking for scanner/scale for test runs on POS
- b. BOD suggests moving ahead with purchase of scanner – POS system is a big priority.
- c. Seth McClain (Tech Committee) will research what scanner/scales work best for other co-ops
- d. Ben Weiss – Support allowing \$1400 to purchase good scanner scale.
All board members/members present are in favor. Motion passed.
- e. Steve Guerreri – Possible that UNFI would be able to send e-mail to POS with product info/prices/etc in each order
- f. Once scanner/scale purchased, MCFC could run a test lane for members to be trained on new equipment.

VII. Attendance policy committee

- a. Meeting April 21st, Break Espresso, 7:30pm.

VIII. Continue product policy committee

- a. Product policy committee has disbanded. Only 2 at last meeting
- b. Kris X felt like product policy is wrong title, better to call it product guidelines.
- c. Policy still needs to be worked on. Delete X and Kris willing to help Kate K. figure out direction for new committee.
- d. Product policy guidelines have been set, need to be voted on and posted.
- e. Future ideas for Product Committee – need rep on BOD,
- f. BOD decided to have all committees report in at each monthly member meeting to check in

IX. Report from PR committee (Terri R and Jessica G.

- Office shift to determine FTOP members that can table
- events: MUD Earth day, Localfest, Farmer's Market

XI. Tentative Holiday closures calendar – Discuss at May Member Meeting

New Year's Day

Easter

Memorial Day

4th of July

Labor Day

Thanksgiving

Christmas Day

XII. Building renovation update-Jack R.

- a. Immediate financial costs - increase in rent (due to increase in store space,) MCFC pays utility bills for entire building – heater in warehouse to keep pipes from freezing, need to address heating and cooling systems
- b. Need to paint inside store (Home Resource for paint?), need to frame in and build new shelving units (3x retail space) - \$3000-\$4000 to do all of above
- c. need to store extra equipment – walk-in coolers somewhere else – Maybe Ice Rink, Little Bear Storage across the way – Need 100 sq ft indoors – Members – any ideas?????
- d. More free equipment from a store in Washington? Jessica G. works for Jim Palmer Trucking, can help with shipping

XIII. Available assets for MCFC

- a. \$26,000 in savings (including preferred stock)
- b. \$8500 in debt (line of credit)Need to figure out if we want to use Preferred Stock, group stock
- c. Upcoming renovations will cost between \$4,000 and \$10,000. Need to decide where this money will come from. Tennant accommodation in appropriations money – we will be able to cover MCFC expenses if MCFC has to close for a few days or a week during renovations.

XIV. Building update – Jack R.

- a. Plans go out May 1st – bids due before Memorial Day.
- b. Work will start middle of June on South Bay. Need a new sewer service put in. Trench new sewer service, tap in existing sewer into new one
- c. Co-op needs to be closed for 2 days or a week.
- d. Electrical will be 1 day co-op closed. Need to rent cold storage for the day. Jessica G. – can possibly park a trailer on site. Early July is estimated date

- e. Build new bathrooms in lower bay with office space above it. Garage doors will be replaced with glass. The lower bay floor will be ground off and sealed.
- f. MCFC will move in Sept to lower bay till late Oct. Building will be heated.
- g. Ben Weiss suggests - Push annual member meeting back a few weeks so it can be in the new space.
- h. Jessica G. – Will we have a Meeting space in the new building? Not technically but we will use the lower bay for a meeting space. May be able to rent space from NMCDC.
- i. Becca Titus: Is there a floor plan somewhere? Jack will post it on May 1st on Ning.
- j. Start looking outside of the board to see if we can get some expertise on how to spend our money. Identify a committee of members to figure this out.
- k. Figure out financial solvency. – How do we plan to achieve that.
- l. BOD to have conversation with Park Slope Co-op – Ask about Mark-up and solvency / fundraising issues.

XV. New Board member recruitment – we need more Board members!

TO DO LIST:

Leslie/Terri – Financial committee – add to Facebook - Terri. Define committee.

Figure out what work positions are needed, which will count toward 3 hours/ month.

Kate – will add committee job descriptions.

Adjust settings on Weekly e-mails to allow for Subject to be visible.

Financial and Product committees. Leslie will be the head of Finance Committee, Amy Cassamassa may be head for Product committee.

Next Ex Com Meeting: Monday, May 3rd, 2010 6:30 pm, 632 Cleveland St.

Next Member Meeting: Monday, May 17th, 2010 6:00 pm Location: ZACC